

Position Description

// Research Program Leader

Accountable to:	Chief Executive Officer	
Working with:	Project Managers and Project Coordinators	
Working in partnership with:	<ul style="list-style-type: none"> — Young People — Young and Well CRC Team Members, Directors, Research Program Leaders, Youth Brains Trust, Scientific Leadership Council, Members Advisory Council and Technology and Innovations Collective — Young and Well CRC Partners — General Public 	
Status:	12 month maternity contract until March 30, 2014	Part-time 0.5FTE: Days negotiable
Salary range:	This role includes a stipend per annum to the Research Program Leader's home institution/employer.	
Location:	Flexible	

Role Purpose:

The Research Program Leaders (RPL) are each responsible for the strategic development and management of a stream of research within the Young and Well Cooperative Research Centre (Young and Well CRC). The RPL roles are part of the Young and Well CRC Leadership Team and are deployed in the development, assessment, monitoring and review of research projects, the current Young and Well CRC research program, and future prospects for the Young and Well CRC. This position is a 0.5 FTE role that focuses on intellectual and strategic leadership of each stream of research.

The three streams of research are:

1. **Safe and Supportive:** Exploring technologies as settings to promote cybersafety and strengthen the resilience, mental health and wellbeing of all young people aged 12 to 25.
2. **Connected and Creative:** Investigating technologies as enablers of good mental health for young people who are vulnerable.
3. **User Driven and Empowered:** Examining technologies as facilitators of good mental health for those young people experiencing mental health difficulties.

The RPL role works collaboratively with the Young and Well CRC's Head of Projects and Partnerships to realise the Centre's research agenda. Each stream of research comprises multiple projects that engage multidisciplinary project teams with end-user organisations and young people, managed by a Project Manager or Coordinator. Each RPL works in cooperation with the Project Managers and Project Coordinators within each research stream to deliver on accountabilities.

Working with the Head of Projects and Partnerships, each RPL is responsible for ensuring the delivery of all programmatic and Commonwealth milestones and fulfilling the Young and Well CRC's commitment to the mental health and wellbeing of young people. The RPLs are responsible for helping to facilitate cohesion and collaboration across Young and Well CRC's research activities.

The Organisation:

The Young and Well CRC unites young people with researchers, practitioners and innovators from over 70 organisations from across the not-for-profit, academic, government and corporate sectors. The focus of Young and Well CRC is for organisations to work together to conduct research which helps us better understand how technologies can be used to ensure that all young Australians are safe, happy, healthy and resilient.

This entity will be established under the Australian Government Cooperative Research Centres Program. The federal government's contribution of \$27m, combined with contributions by 70+ partners and over \$80m of in-kind support will resource:

- The first consolidated Australian data on young people's technology use, available through an online knowledge hub for researchers, policy-makers and the community;
- An education and training program for over 350 leaders in youth, technology, cybersafety, mental health and wellbeing;
- Proven online services and tools used by young people and professionals for cybersafety, mental health and wellbeing; and
- Research that supports parents, the community and professionals to respond to the cybersafety and mental health needs of young people

Key Stakeholders

Internal:

- The Chair, Deputy Chair & Board Members
- The Young and Well CRC Executive
- Young and Well CRC Team Members and Volunteers
- Advisory Committee Members including the Youth Brains Trust, Scientific Leadership Council, Technology and Innovations Collective and Members Advisory Committee

External:

- Project Managers and Project Coordinators
- Partners
- Research Collaborators
- Representatives of Government

Key Accountabilities

1. Hold responsibility for the conceptual framework of the research program, maintaining the integrity and rigor of research projects, providing relevant expertise to inform the planning, design and conduct of multidisciplinary, research studies
2. Contribute to responsible and effective decision making at the executive level with regards to the design and delivery of research projects and resources
3. Work with the Head of Projects and Partnerships to guide Project Managers in the development and delivery of projects and budgets so they are in line with the Program Strategy and deliver to Commonwealth milestones
4. Ensure cross-project interface and interrelation across Young and Well CRC's research projects ensuring that resources are used wisely, duplication is avoided and knowledge is shared to inform program and project planning
5. Work with the Head of Projects and Partnerships to represent the Research Program (and projects therein) to Young and Well CRC Executive team through quarterly and annual reporting
6. Build strong relationships with Project Managers, Project Coordinators and Project Partners to ensure that all are working towards a collective vision
7. Work with the Project Managers, Project Coordinators and the Young and Well CRC Head of Projects and Partnerships to identify and pursue opportunities for new funding and to translate research into policy and practice
8. Champion and promote cooperation and collaboration across research programs and projects, as well as ensuring that all projects reflect a commitment to 1) youth participation, 2) excellence in research, 3) end-user engagement and 4) innovative use of technologies
9. With the Young and Well CRC Head of Projects and Partnerships, define issues for the CEO to take to the Board for decision
10. Prepare manuscripts for publication as well as contribute to the preparation of other media to disseminate Young and Well CRC research findings (eg infographics)
11. Act as a media spokesperson for the Young and Well CRC as appropriate and agreed with the Young and Well CRC Head of Communications

Organisational:

1. Maintain and practice a commitment to young people, technology and wellbeing
2. Exemplify the values of Young and Well CRC: Safe, Supportive, Connected, Creative and Empowered
3. Maintain linkages with other parts of Young and Well CRC as appropriate
4. Maintain the CRC's standards of scientific excellence
5. Maintain the CRC's values of excellence, innovation and independence



Person Specification	
Experience/Knowledge – Essential: <ul style="list-style-type: none"> • Postgraduate or doctoral qualifications in health, education, humanities, social science or related field, with a particular focus on young people, technology and/or wellbeing • Demonstrable understanding of the Young and Well CRC and its research programs and objectives • Strategic understanding of the Australian health and education sectors and key stakeholders in the sectors • Strong understanding of trends and opportunities to use technologies to improve young peoples' wellbeing • Direct work experience in a program or project management capacity, with projects of \$500,000+ per annum • High level computer proficiency • Experience in or demonstrable understanding of Australian not-for-profit/mental health sectors • A commitment to young people's mental health and wellbeing and an interest in understanding the positive role technologies can play 	Experience/Knowledge – Desirable: <ul style="list-style-type: none"> • Skills in engaging and working with the media • Previous experience in a similar role • Previous experience in a CRC • High level proficiency in using technologies for collaboration

Key Competencies
<ul style="list-style-type: none"> • High level communication, negotiation and diplomacy skills • High level representation, interpersonal and influential skills • Ability to develop relationships based on honesty, integrity and trust • High level strategic and organisational skills • High level judgment and decision-making skills • Proven ability to deliver quality deliverables • Ability to lead and foster innovation and initiative in others • Ability to work independently, and also cooperatively and effectively in a team environment • Ability to work under pressure and to prioritise work effectively • High level conceptual and analytical skills • Demonstrated ability to respond promptly and efficiently to shifting priorities, demands and timelines through analytical and problem-solving capabilities • Proven ability to develop and maintain cooperation from a wide variety of sources, including team members, partners and stakeholders • Capacity to learn, understand, and apply new technologies • Ability to effectively prioritise and execute tasks in a high-pressure environment is crucial • Proven experience in people management and change management • Commitment to excellence, innovation and continuous improvement • Commitment to exploring new technologies and environments <p>All employees of the Young and Well CRC must hold a current <u>Victorian Working with Children Check</u> (or state equivalent).</p>

Personal Attributes

- Excellent leadership qualities
- Collaborative
- Decisive and self-confident
- Adaptable and flexible – is comfortable dealing with ambiguity and implementing change
- Demonstrates self-insight and is receptive to 360 degree feedback
- Can manage high intensity situations and remains calm under pressure
- Milestone and deadline driven
- Organised and systematic in approach
- Intellectually curious – demonstrates a commitment to ongoing learning and development
- Balances creativity and imagination with pragmatism
- Values diversity of opinion
- Empathy in speaking, listening, responding and providing feedback to others

How to apply:

Please forward your resume **and a cover letter addressing the essential experience/knowledge criteria**. Please attention all applications to Kirsty Burke.

Applications can be submitted via:

Email: kirsty@yawcrc.org.au

Post: Young and Well CRC, Unit 17, 71 Victoria Crescent Abbotsford Victoria 3067

Applications close: 5pm EST Friday, 8 February 2012

For further information on this role please contact Kirsty Burke, Head of Operations, on +61 3 9937 1326.

